

DEFENCE SIGNALS DIRECTORATE

MINUTE PAPER

REFERENCE: 10/3/55

SM

For information

ADS
ADA

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FURNITURE & PANELLING REQUIREMENTS FOR SMT AND CRAY PERSONNEL

In response to your minute 15.11.2 dated 4 December 1985, this is to advise you of the current position regarding your requests.

2. have been formally advised of the requirement for two ISD telephone connections, and as a matter of urgency we require further information from you as to the exact locations of these phones, so that we can co-ordinate installation with Telecom.

3. The screening requested to partition off the SMT2 area was ordered on January 6, and with a six week waiting period, delivery can be expected middle February.

4. The acquisition of all furniture, both for the SMT2 area and Cray Personnel, may be difficult to arrange before February 1986. Not all items are held in store and there are delays on furniture requests. Below is a list of the items you requested and a summary of actions being taken.

FURNITURE FOR SMT2 AREA

- | | | |
|-----|---------------------------------------|--------------------|
| 9 | lockable desks | can provide 1300mm |
| 9 | desk chairs with wheels | in stock |
| 6 | terminal chairs | on order 8/1/86 |
| 6 | 3 shelf bookshelves | on order 8/1/86 |
| 5 | 3 shelf bookshelves | on order 8/1/86 |
| 3 | visitors chairs | on order 8/1/86 |
| 1 | whiteboard | on order 8/1/86 |
| 1 | 2 drawer safe | resubmitted to S01 |
| 2 | cabinet safes | resubmitted to S01 |
| 1 | 2 drawer lockable cabinet | in stock |
| 2 | 3 tier listing hangers | on order 8/1/86 |
| 100 | 75cm grey metal shelves (450mm depth) | on order 8/1/86 |
| 19 | Ergonomic terminal chairs | insufficient funds |

FURNITURE FOR CRAY

- | | | |
|---|---------------------------------------|--------------------|
| 2 | lockable desks | can provide 1300mm |
| 2 | 3 shelf bookshelves | on order 8/1/86 |
| 4 | desk chairs | in stock |
| 1 | table | in stock |
| 1 | cabinet safe (accidentally forgotten) | |

5. As you can see from the above lists, the only items currently available to us are 1300mm desks, desk chairs and 2 drawer filing cabinets. The 1300mm desks are not those specifically requested by you, and as such, do not have accompanying drawers. In an effort to offset the loss of storage space caused by the provision of 1300mm desks, it may be possible to provide you with extra 2 drawer cabinets.

6. Due to financial restraints though, it appears unlikely that we will be able to provide you with the replacement ergonomic terminal chairs requested. All other items have been ordered and upon delivery appropriate action will be taken.

7. I hope that all above mentioned arrangements are satisfactory, and if there are any further queries, please contact on PAX 118. Your prompt reply on the questions regarding the ISU telephones would also be appreciated.

AP

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January 1986